# Parent Information Handbook





# **WELCOME**

Welcome to Phoenix Primary School. The future of all children at Phoenix Primary School is important to us, as we constantly work to ensure all children feel safe and happy and achieve their potential. With parents and the community, we are guiding our children to achieve their personal goals and prepare them for the 21st Century. We regard our students as an investment in the future of public school education.

Our school places great emphasis on its people, who are central to the quality of the teaching and learning provided. The staff at Phoenix Primary School promote excellence which is reflected in their evidence based progressive curriculum, their planning and their teaching practices. They support and nurture in the students the self-confidence to pursue their talents and interests. Our high expectations assist us to focus on the student as an individual. We proudly acknowledge and build on established educational traditions of the school.



As language skills are extremely important in learning to read and write, we focus on oral language skills, at a whole school level and particularly in the early childhood area, by engaging our children in small group based learning. Consistent approaches for whole school improvement in literacy and numeracy have been a focus for our school.

Our school based programs support the development of each child in all learning areas. The school's Technology Centre and science facilities provide our students with opportunities to research, experiment and develop their skills, exploring different ways of thinking. The creative arts program offers our students access to a range of music and instrumental programs. Our Italian teacher engages our children in the delights of Italy and its language. Our school's sporting history is notable with representation across all codes of sport and high levels of success in individual as well as team sports.

We continually strive to enhance the quality of our communication with families. We see educating students for the future as a combined approach with the parents, community and school working as a team. Phoenix works collaboratively with our local universities and TAFEs in providing a progressive school environment for the training of teachers and education assistants.

We look forward to you joining our Phoenix community and helping us provide the best education for all children. We are proud to wear the uniform bearing the name of Phoenix Primary School.

Margaret Pretty
PRINCIPAL



# **PROFILE**

Phoenix Primary School is an Independent public school, situated to the south of Fremantle and near Coogee in Hamilton Hill. Our school currently has 240 children from Kindergarten to Year 6. Our students come from a wide range of cultural backgrounds with approximately 28 nationalities represented in our school population. We like to acknowledge, embrace and celebrate our diversity.

Our specialised team of early childhood teachers and education assistants provide innovative and engaging classes for the children's first introduction to education. The expertise of all staff is apparent as they provide a well-balanced and challenging curriculum for all students. Our experienced staff work collaboratively to ensure quality evidence based programs are taught which target the learning needs of all our students. We have a strong focus on numeracy and literacy, with programs for students who show strong academic talent.

Our positive and challenging teaching programs allow all students to develop the necessary knowledge and skills to become confident and independent learners, becoming purposeful, valued members of the global community and realising their full potential. We are proud of our reputation in providing a safe and nurturing environment whilst offering a diverse range of subjects including music (supported by the School of Instrumental Music), Italian, physical education and digital technologies (including coding), which are taught by specialist teachers.

Our staff are committed to a strong academic and social-emotional curriculum, making our school conducive to student learning and every child feeling valued. High standards of behaviour are expected and whole school engagement in our 'merit awards' and 'values certificates' help students understand the idea of reward and recognition for their efforts. Student welfare and happiness remains a high priority.

We are proud of our students' achievements and celebrate their successes in school and out of school, in their careers and sporting achievements. Phoenix is proud of our pastoral care program and nurturing environment, which has been developed over the years. Our staff promote our vision of developing within each child resilience and the problem solving skills essential for their future success.

We engage with our students in all of their own learning through an IT rich teaching environment in well-resourced classrooms with wet areas for arts and craft. Outside, our students enjoy extensive, well developed outdoor play areas including a large oval, netball courts, climbing frames and nature based play areas. The school is fully air-conditioned, providing a pleasant learning environment throughout the year.

Our teachers are good teachers. Our staff are good staff. Together with our community we create the best learning environment for all our students.



# **VALUES**

At Phoenix Primary School we strongly promote a Values Program which is embedded in our school culture. Students are recognised for exhibiting these values which will prepare them for the future.

# As a community -

# We show respect:

- we address each other in a courteous manner, using "please", "thank you", "sorry" and "excuse me"
- we listen while others are speaking
- we treat teachers, children and property in a respectful way
- we share
- we avoid put downs

# We are responsible:

- we try to resolve conflicts in an acceptable way
- we keep our school free of litter
- we use appropriate language

# We are ready:

- we come to class on time
- we come to class with appropriate equipment
- we come to class ready to learn and always complete work to the best of our ability

Phoenix Primary School recognises that every child is unique and that every child has a special gift. At our school we believe that all children are capable of learning, given the right opportunities and environment. We believe that the early years of a child's life and schooling are critically important to their future educational success, as **every day at school counts.** 

As our students progress through their school life we want them to experience a seamless journey of learning; one that builds on opportunities provided at each year level and where teachers collaborate to ensure student progress information is shared. We believe that teachers make the single biggest difference to the learning outcomes of our students and will therefore focus on supporting them to deliver quality learning and teaching opportunities.



Parents have an important role in the education process and this partnership with them ensures that the parents, students and school staff work closely together.

Financial and physical resources are allocated to our focus areas as a part of our future planning. Students having a safe, inclusive, supportive and nurturing environment is paramount to student success.

At Phoenix Primary School we work hard to ensure that every child, every day, feels safe and valued.

# **BUSINESS PLAN**

The Phoenix Primary School Business Plan sets the strategic direction for Phoenix Primary School for future improvement. Our plan is closely aligned to the Department of Education's Strategic Plan and the Classroom First Strategy.

Our staff and community work together for the success of this plan. We are committed to ensuring these plans are enacted and that individuals are accountable for fulfilling their roles. By focusing on the priorities and aspirations in this plan, we will make a real difference to the students who attend Phoenix Primary School academically, physically, socially and emotionally. The current Business Plan, along with the school Annual Reports are available on the school website.

"Teachers make the single biggest difference to student learning."



# WHOLE SCHOOL INFORMATION

# **ASSEMBLIES**

Our assemblies are held on a Wednesday, every second week of term (the even weeks) at 8:45am. Each class hosts two assemblies a year with a class item. During the assembly we will share the school reports, merit awards, virtues awards and be addressed by the Principal.

# **ATTENDANCE**

Developing the habit of going to school every day is vitally important so your child does not miss out on important skills and knowledge they need for future learning. If your child is absent from school you will receive an SMS from the school. Please reply with the reason for the absence. To avoid receiving the message you can text the number as soon as you know they won't be at school on the attendance mobile system: **0438 988 897.** 

# **AWARDS**

School merit and virtues awards are presented at the fortnightly assembly. Parents are informed in advance wherever possible. Merit and Virtues Award winners are photographed at the assembly for the school newsletter and website.

# **BEGINNING OF THE SCHOOL DAY**

Students are encouraged to arrive at school at 8:30am and go straight to their classrooms when the gates are unlocked.

Bell/Siren Times 8:45 am Class teaching begins – Learning Block 1

10:45 am Students leave class to eat

10:55 am Students play11:20 am Learning Block 2

1:20 pm Students leave class to eat

1:30 pm Students play1:50 pm Learning Block 33:00 pm Home Time

# **BEHAVIOUR MANAGEMENT**

Our school Behaviour Management Policy has been developed to cater for the needs of all students at Phoenix Primary School. It relates to classroom and playground behaviour. Your child's teacher will outline the classroom behaviour policy during the parent/teacher meeting at the beginning of the school year, which directly relates to the school policy. A copy of the school Behaviour Management Policy can be obtained from the website.

# **BICYCLES**

For the safety of all we walk with our bikes, skateboards and scooters on school grounds. Children walk their bikes and scooters to the Bike Enclosure at the front of the school – access is via the adjacent pedestrian gate. All bikes and scooters should be stored towards the middle of the enclosure, which is locked during the day.



# CHOIR

The school choir consists of students chosen from Years 4 - 6. Performances are held throughout the year at a variety of venues.

# **CODE OF BEHAVIOUR**

- We play in our allocated areas in a friendly manner.
- We consider the safety of others when playing games.
- Our playground equipment is used during our two break times.
- We walk on verandas or in designated areas quietly, showing respect for other classes.
- We keep our school neat and tidy.

# COMMUNICATION

As we work as partners in educating your child, we feel it is important that there are close communication links between teachers/administration staff and parents. Communication can be through:

- 1. Assemblies held on even week Wednesdays at 8:50am.
- 2. Parent/Teacher meetings will be held in the first three weeks of first term to discuss expectations, homework policy, times available for interviews and curriculum delivery.
- 3. Newsletter distributed odd week Fridays to your nominated email address. Current and archive newsletters can be found on the website.
- 4. Personal Appointments please make an appointment in advance with your child's teacher.
- 5. Reports there will be two formal reports each year. These reports are sent to you via Connect at the end of Semester 1 and 2.
- 6. Website for all the news, events, photos and information.
- 7. CONNECT please contact the office to receive your unique Connect log in details and password or if you are simply having troubles with the Connect platform.
- 8. MGM Outreach this feature will be used to push out very important text messages straight to your mobile. Please notify the office immediately if you change your mobile number.
- 9. Flower Notice Boards keep an eye on the flower notice boards around the school for reminders.
- 10. Facebook a key way to stay in touch with what is happening at Phoenix.
- 11. Email please ensure that the office is notified immediately if you change your email address.
- 12. Phone Calls we will call you immediately if there is an emergency.

# **Addressing Parental Concerns**

A strong partnership between parents and the school is fundamental to the academic progress, health and well-being of your child. When you have concerns about your child's progress or behaviour, or if you have an issue about the school, please be assured that your concerns will be heard and responded to.

- 1. Please discuss your concerns with the class teacher or relevant staff member by making an appointment. It is difficult for a class teacher to give you their undivided attention whilst managing a class.
- 2. If a resolution cannot be reached, please bring your concerns to the attention of the Principal.
- 3. If a resolution cannot be resolved within the school, you have the option to take your concerns to the South Metropolitan Education Region for the attention of the Regional Co-ordinator, telephone: 9336 9563.
- 4. If you are not satisfied with the outcome of a Regional Resolution, you have the right to send your concerns in writing to either the Director General or the Minister for Education.

# CONTRIBUTIONS

School contributions are used for all our children in the year they are collected. Your child directly benefits from the school contribution you make. School contributions are:

Kindergarten student: \$60.00 for the year
 Pre Primary student: \$60.00 for the year
 Primary student: \$60.00 for the year

Two children in the family: \$100.00 for the year (Pre Primary to Year 6)
 Three or more children in the family: \$120.00 for the year (Pre Primary to Year 6)

We have a payment system at the school so that you can pay off the contributions. Please see the office staff. You can also pay via EFTPOS or direct debit to the school bank account.

BSB: 016-307

• ACCOUNT NUMBER: 3408 18263

# **CRUNCH & SIP**

At Phoenix we are committed to improving children's health through education and by supporting the Department of Health's Crunch&Sip\* program. Crunch&Sip\* is a break for students to eat fruit or salad vegetables and drink water in the classroom. The time of each class's crunch and sip is decided by the teacher but is usually in the morning. Students should bring a piece of fruit or vegetables (cut up), to eat during this time.



# **DENTAL THERAPY UNIT**

A Dental Service operates from Coolbellup Community College. There are no charges for inspection and simple level of operations. The phone number for appointments is 9337 7256.

# **DRESS CODE**

*Uniforms* – The wearing of our school uniform <u>every day</u> is expected at Phoenix Primary School. There is a uniform shop in the assembly area building. Please keep an eye on the newsletter for the uniform shop opening times.

Our school leaders are expected to wear school uniforms at all times. Our school uniform is essential on excursions. Teachers are entitled to request that appropriate clothing is worn, especially on sports days. Suitable footwear and sports attire is important. Medic Alert bracelets can be worn. Only sleepers and studs are to be worn in pierced ears for safety reasons. All other jewellery, make-up and nail polish are not to be worn at school. Student dress code can be viewed on the website.



# **DROP BOX**

Cash payments for excursions/incursions, along with the signed consent form must be placed in a school payment envelope and dropped into the Drop Box located in the front office. Payment envelopes are available from the office.

# **EDUCATION ASSISTANTS**

The school employs a number of Education Assistants who work throughout the school in the classrooms. Some Special Needs Assistants work with children within classrooms.

# **EXCURSIONS**

Due to changes in the Department of Education's Excursion Policy the following forms need to be completed by parents before your child can go on an excursion:

- Information Form for Parent/Guardian
- Parent/Guardian Consent Form
- Student Health Form
- Confidential Declaration for parents accompanying students on an excursion.

Excursions can be paid for in advance by organising a payment plan with the school office.



Copies of all current relevant Family Court Orders and Custody papers must be supplied to the school and updated when necessary for the protection of all parties.

# **GOOD STANDING**

"Good Standing" is defined in this context as: The right of an individual to fully participate in all school extra curriculum programs, for example, excursions, sports carnivals, incursions, faction extra play, reward days etc.

- All students commence the school year with Good Standing.
- To maintain Good Standing, students must abide by the Phoenix PS Behaviour Management policy unless following a specific behaviour management plan which has been developed in collaboration with all stakeholders.



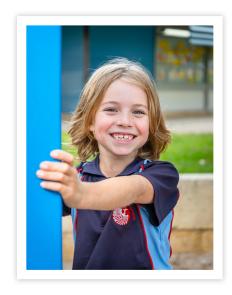
# **GROUNDS**

Only authorised people should be on school grounds during the daytime. All visitors must sign in at the front office.

The Department of Education Security Team patrols the school buildings after hours.

# **GUIDELINES AND POLICIES**

You will find all of the Phoenix Primary School Guidelines and Policies on the school website.



# **HATS**

Students MUST wear a wide brimmed hat or bucket hat whilst outside at all times. We support the "no hat, no play" policy as Phoenix is a SunSmart school. Students who do not have a hat must <u>sit</u> in the shade. Visors or caps are not considered appropriate headwear.

# **HOMEWORK**

The Homework Policy can be viewed on the Phoenix Primary School website.

# **HOUSES**

Our three houses are Manning (green), Davilak (red) and Hamilton (gold).

House cards are given to students on receiving a merit certificate and to promote positive behaviour.

The House Athletics Carnival is held during third term with the interschool teams chosen from successful students in their events.

See the website for dates and uniform requirements.



For further information, please see Infectious Diseases at the end of this booklet.



# **INTERNET USE**

Only children with their signed Internet Agreement signed by their parents can access the Internet through the school system. Each year the Online Services Acceptable Use Agreement is signed by both the student and parent and is kept on file. Use of inappropriate sites by students will result in loss of good standing.

# INTERSCHOOL SPORT

Our school has involvement with interschool sports. There is a summer and winter lightning carnival held throughout the year. There is an interschool cross-country event held in Term 3 at Manning Park and the interschool athletics carnival is held in Term 4.

# LATE ARRIVALS

Students arriving at school after the siren at 8:45 am are required to sign in as late at the office.

# LEAVING SCHOOL GROUNDS

Students must obtain permission from the school office to leave the school grounds during the day. Parents must inform office staff that they are taking their child off site during school hours and complete necessary documentation.

## **LIBRARY**

The school has a well-resourced computerised Library/Resource Centre staffed, part time, by a Library Officer. All classes have rostered library periods and book changing opportunities. Before school and after school book changing is available on specific days. Special events occur during the year, such as, Scholastic Book Fair, Book Week and the WAYRBA Young Readers Book Award. Please see the Library Officer for further information.



# LOST PROPERTY

This is held in the classrooms. Please put your child's name clearly on all their clothing.

# LUNCHES

Children eat their lunches under teachers' supervision outside B Block, weather permitting, at the beginning of both break times.

# **LUNCH TIME ACTIVITIES**

Activities are held during the week where teachers volunteer their time to run different activities for students. They are held at certain break times and are a wonderful opportunity for students to do something they love or to learn a new skill or sport. The activities vary depending on the day and time and may include art, coding, social games and mindfulness

# **MEDICATION AND MEDICAL PLANS**

Students who are required to take short term or long term medication MUST have a medical form completed by parents. Medication is given to the student at the office and records kept. Medication IS NOT to be stored in classrooms or school bags. Students with severe medical issues such as asthma or allergies are required to have a Medical Plan/Action Plan written by a doctor.

# MOBILE PHONES, IPODS AND IPADS

Mobile phones, iPods and iPads need to be handed in at the school office each morning and collected after school to ensure safety. No responsibility will be taken by the school for phones, iPods and iPads not kept locked in the office.

# **MUSIC**

The School of Instrumental Music offers tuition with children who have the interest and aptitude. This tuition is organised through our schools' network, and is based at Fremantle College. Transport is by parents.

# **OFFICE ATTENDANCE**

Front office hours are 8:15am to 3:30pm Monday to Friday during school terms.



# **PARKING**

Parents are requested to park in the designated bays around the perimeter of the school grounds.

The staff car park off Phoenix Road is <u>not</u> to be used by parents and is out of bounds to all students for safety reasons.

# PERSONAL ITEM LISTS (PREVIOUSLY KNOWN AS BOOKLISTS)

Student stationery needs are established at the end of each school year for the next year. A local stationery supplier fulfils these requirements, should you wish to use them. A list, with prices, will be sent home with students at the end of the year, for parents to order from. Ordered items are available for collection, with payment, from the school during the last week of the summer holidays.

# PETS ON SCHOOL GROUNDS

Pets are not permitted on the school grounds. Many of our children are afraid of animals such as dogs, so as a safety precaution for our children, please leave your pet outside the school fence.



# PHOTO PERMISSION

Permission is required from parents to publish photos of students on the Internet or in published articles. A Media Consent form should be signed at the time of enrolment. However, individual consent may be sought where photos are to be published in the wider community. Photos displayed on any social media by parents, require the permission of the parents of the children in the photo.

# **REPORTS**

A formal, written report will be provided at the end of each semester and is available to you via Connect. Samples of students' work can be viewed with the teacher.

# **SCHOOL BOARD**

The School Board meets at least four times a year. Parents, staff and community representatives are elected early in the year for a maximum of a three year period. Staff representatives elected represent all staff in the school.

# **SWIMMING LESSONS**

Swimming lessons for Pre-Primary to Year 6 students are held each year. Dates are finalised at the end of each year and parents notified well in advance.

# THIRD PARTY PERMISSION

We are committed to making it safe for your child/ren to be online at school. All online programs and services are checked to ensure they are safe and have strong privacy measures in place to protect your child's personal information. In order for students to access these online services we need your permission. This online permission form allows your child to access the internet at school and use a range of websites, apps and programs to improve their learning and allow us to assess their progress. It also includes the use of other online services such as Kapture Photography and Schoolzine (school newsletters). This is signed once and lasts until your child leaves Phoenix PS. We may, at different times, ask for your consent if we want to add new online services.



# VIRTUE PROGRAM

Each fortnight a virtue is introduced to the school community at the assembly and describes the behaviours we are striving to achieve. Students who display these virtues will be recognised at the following assembly and be awarded a Virtues Certificate. Virtue Pencils are also awarded to students who have received a Virtue Card throughout the fortnight.

# **WEBSITE**

Please visit our website <a href="http://phoenixps.wa.edu.au">http://phoenixps.wa.edu.au</a> (please note the website works best using Google Chrome or Mozilla Firefox as your browser) for the latest information, calendar, pictures and recent news. Our website is updated regularly and has an abundance of information. The information on the website can even be translated into any language.



For specific information regarding Early Childhood (Kindergarten), please refer to the following pages . . .

# **INFORMATION FOR EARLY CHILDHOOD (KINDERGARTEN)**

# **ARRIVALS AND DEPARTURES**

Kindergarten lessons start at 8:45am. Punctuality is important as it is very daunting for most children to enter a class after it has started. Similarly, most children don't like to be the last to leave.

Children must be dropped off and collected by an adult. Primary aged children should not have the responsibility of bringing kindergarten children to school. This is to ensure the safety of your child and to enable staff to communicate with parents directly. If someone, unknown to the staff, is collecting your child, it is extremely important you notify staff about this. If there is any information relating to custody of your child, please inform the staff and provide relevant documentation to the administration staff.

If your child is unsettled or crying, try to reassure them, but when school starts it is best to leave quickly and quietly. Your child usually only takes a few minutes to calm down and settle in after you leave. If this is not the case, you will be contacted. Please keep good-byes short and happy.

# **CAR PARK**

For the safety of all children, we ask that you do not drive into the staff car park at any time. Parking is available on Oldridge Street with easy access to the Kindergarten through the gate.

# **IMMUNISATION**

When your child starts Kindergarten, you need to provide us your child's Australian Immunisation Register (AIR) Immunisation History Statement. This is required so that WA Health can provide support to parents/guardians of under-immunised children, as well as to enable schools to help reduce the spread of vaccine preventable diseases. If there is any change to your child's immunisation records please inform the office asap.

# **INFECTIOUS DISEASES**

For further information, please see Infectious Diseases at the end of this booklet.

# **PROGRAM**

Your child's first years at school are very important as they form their attendance patterns, attitudes and the foundations for future learning. The establishment of regular attendance patterns in your child will affect their future achievements. We want it to be a very happy time for you and your child.

Every day counts.



Our program is developed to assist each child to reach their potential. The kindergarten years are periods of rapid development and the maturity of children varies greatly. Please try not to compare your child with others – children will be developing at their own rate.

We aim to develop confidence and independence and thus enhance self-esteem in your child. This leads to good communication and respect for others as well as a positive approach to problem solving and school.

Language is very important and your child will be assisted in expressing their feelings and ideas through oral language activities. We also develop gross motor skills (e.g. climbing, hopping, skipping, etc.) and fine motor skills (cutting, drawing, writing, threading, etc) throughout the year.

# ROSTERS

We rely on parent help to extend and enrich the educational program for the children. We like parents to come on roster regularly. While on roster you can help by writing names on the children's work, helping them with puzzles, games or art and craft activities, helping to tidy and clean up afterwards and preparing materials. *Please encourage them to do as much as they can for themselves.* You may be asked to wash the towels and aprons occasionally. There will be a roster available for you to write your name on at a time that suits you – please speak to the staff about it. We will let you know when we are ready to commence the rosters.

# SICK CHILDREN

Please keep sick children at home. Children will often insist on coming to school but be guided by their behaviour. If your child has loose bowel motions, has been vomiting at night or before school, is tired or looking pale and miserable, they need your care. Sick children often pass their illness onto others, are not receptive to learning and rarely have a happy day. Please be firm about this.

On occasions when children become sick during the day, parents will be contacted and required to collect their child immediately.

# STUDENT ABSENCE

If your child is absent from school, please send a text to our absentee line (0438 988 897) with your child's name and reason for absence. Alternatively, you can ring the centre on 9414 2115.

# **TOILET TRAINING**

Parents are encouraged to fully toilet train their child prior to them commencing Kindergarten. If you are concerned about this aspect of your child's health and wellbeing please speak to the teacher at your earliest opportunity. Helpful advice to assist you with this training can be obtained from the Community Health Service Nurse (contact details available from the school office). It is understood that accidents can happen occasionally, however the school does not have the facilities to clean a soiled child appropriately. Should this happen parents/ guardians will be called to collect their child, so that they can be cleaned up in the privacy of their own home.

During the course of the year you will be kept informed of any changes or issues that arise. Similarly, we would appreciate hearing about your concerns and problems. This helps to keep the program running smoothly.

# WHAT TO BRING

**Personal Items List** – Student stationery needs are established at the end of each school year for the following year.

**Daily Fruit** – Each day we would like children to bring a small, labelled container containing cut up fruit, veg or cheese for their own morning snack. (No packaged food please).

**Water** – Each day we would like your child to bring a water bottle that is labelled with their name. No juice or cordial please.

**Lunches** – Lunches are required every full school day.



**Food** – We encourage children to eat healthy food. Sweets and party type food is discouraged but this approach is only successful when all children/parents cooperate. We need your assistance in this matter.

# WHAT TO WEAR

Clothing should be sensible and of course easily washable. Children should be free to play and climb and not be unduly worried about getting their clothes dirty. A spare set of clothing (including underwear) should be left in your child's bag in case it is needed and a hat brought each day for use whilst playing outdoors. As Phoenix Primary School is a Sun Smart school, our policy is 'no hat, no play'. You may choose to leave the hat at the Centre. Please try to make it the child's responsibility to remember their hat, although for a week or two you may need to help. Independence is very empowering and helps create higher self-esteem.

Shoes should have a non-slip sole (safe for climbing) and be easy for your child to take off and put on unaided.

Please write your child's name on all clothing and on lunchboxes, library bags etc.

Although the wearing of our school uniform is not compulsory in Kindergarten, we highly encourage it. It indicates to your child that it is a Kindergarten day. The uniform shop caters for small sizes.



"We believe that the early years of a child's life and schooling are critically important to their future educational success."

# **INFECTIOUS DISEASES**

# Please inform the school immediately if one of the diseases mentioned below are diagnosed.

# Chickenpox

Exclusion: Exclude until well and for at least five days after the rash appears and until vesicles have formed crusts.

# **Conjunctivitis**

Exclusion: Exclude until discharge from eyes has eased or until three days after beginning antibiotic treatment.

#### Head Lice

Exclude until the day after treatment has commenced.

#### **School Sores**

Exclusion: Exclude until day after antibiotic treatment has commenced. Lesions on exposed skin surfaces should be covered with a waterproof dressing.

#### Measles

Exclusion: Exclude until well and for at least four days after the onset of the rash. Children who are not immunised should be excluded for fourteen days after last case.

# Mumps

Exclusion: Exclude until well and for at least nine days after onset of symptoms.

#### Rubella

Exclusion: Exclude until at least four days after onset of rash.

# Scabies

Exclusion: Exclude until the day after treatment has commenced.

#### Whooping Cough

Exclusion: Exclude for fourteen days from the onset of cough or for five days after starting antibiotic treatment.

The staff at Phoenix Primary School hope you have found this booklet informative. If you have any further questions please do not hesitate to ask your child's teacher or the administrative staff.





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