Phoenix Primary School

Learn Grow Succeed

Asthma Policy

Asthma Friendly Education & Care Services

Policy goal

All children at Phoenix Primary School who are known to have asthma are supported via Asthma Friendly policies and procedures and all children, staff and visitors can access Asthma First Aid in an emergency.

Policy commitment

We are committed to being an Asthma Friendly service as outlined by Asthma Australia. This means:

- The majority of staff have current training in Asthma First Aid and routine management, conducted or approved by the local Asthma Foundation. At least one staff member on duty at any time holds a current certificate for ACECQA* approved competency assessed Emergency Asthma Management training.
- Asthma Emergency Kits (AEKs) are accessible to staff and include in-date reliever medication, single person use spacers with masks for under 5 year olds.
- Asthma First Aid posters are on display and information is available for staff and parents
- Policies are Asthma Friendly

*Australian Children's Education & Care Quality Authority (acecqa.gov.au)

Roles and responsibilities

Children:

- Are supported to self manage their asthma in line with their age and stage of development: we explain asthma and asthma care to the children and provide care with, not just to, them

Parents/carers:

- Provide an Asthma Care Plan, signed by the treating doctor
- Provide their child's medication, clearly dated and in the original labelled container. A spacer, and mask as required, should also be supplied
- Alert staff to any changes in their child's asthma management

Staff:

- Document any asthma attack and advise parents/carers as a matter of priority
- Have a spacer – and mask – replacement policy: name and give a spacer/mask used from the AEK to the child who used them for their own use in the future – otherwise they need to be disposed of thoughtfully
- Review documentation regularly to ensure compliance with procedures
- Minimise exposure to known triggers

Management

- Meet requirements under the National Law and Regulations

⇒ Ensure at least one staff member on duty at any time has current competency assessed Emergency Asthma Management such as EAM 10392NAT [Reg 136]

⇒ Provide an appropriate number of first aid kits [Reg 89, 168]

⇒ Have a plan and risk manage children's health care needs [Reg 90-91]

⇒ Have safe medication management in place [Reg 92-96, 178, 181-184]

- Maintain a central record of children's health care needs, including asthma, and review regularly
- Induct new staff in asthma policies and procedures including asthma training and information for all staff
- Review policies and practices

Monitoring and review

This policy will be reviewed annually and earlier should a need arise to do so.